

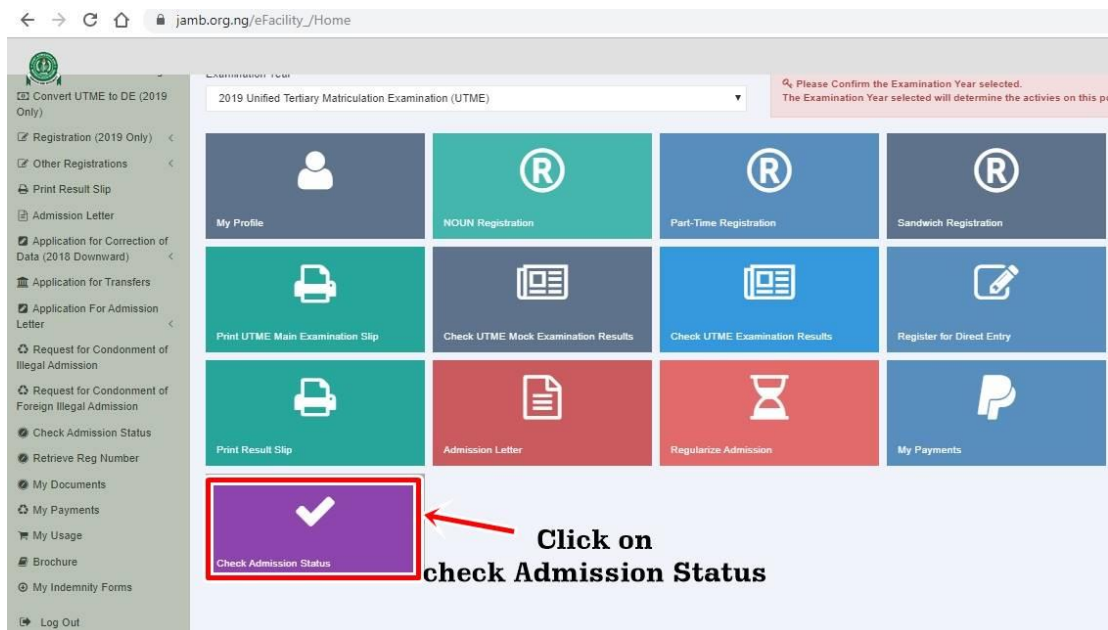
NOTICE FOR CANDIDATES OFFERED SUPPLEMENTARY ADMISSION IN DEPARTMENTS OTHER THAN THEIR FIRST CHOICE COURSES.

Candidates who have been offered admissions into courses that are not their first choice courses must visit the **JAMB CAPS Transfer Approval Page** to accept the transfer and facilitate their admissions.

This is a page on CAPS portal where JAMB notifies candidates that their First Choice Institution wants to transfer them from their first choice course to another course. Candidates are required to accept the offer for them to be visible for admission on CAPS.


DIRECTION ON HOW TO ACCEPT COURSE/PROGRAMME ON JAMB CAPS

1. Go to jamb.org.ng/efacility.
2. Login with username and password
3. Click on “**Check Admission Status**”



The screenshot shows the JAMB CAPS portal dashboard. The top navigation bar includes the JAMB logo and the URL jamb.org.ng/efacility/_/Home. Below the navigation bar, there is a dropdown menu for the Examination Year, currently set to '2019 Unified Tertiary Matriculation Examination (UTME)'. A message box states: 'Please Confirm the Examination Year selected. The Examination Year selected will determine the activities on this page.' The main dashboard is a grid of 16 buttons, each with an icon and a label. The 'Check Admission Status' button, located in the bottom-left quadrant, is highlighted with a red box and a red arrow pointing to it. The text 'Click on check Admission Status' is written next to the arrow.

4. Click on “**Access my CAPS**”



The screenshot shows the 'Admission Status' page on the JAMB CAPS portal. The top navigation bar includes the JAMB logo and the URL jamb.org.ng/efacility/_/Home. Below the navigation bar, there is a dropdown menu for the Examination Year, currently set to '2019 Unified Tertiary Matriculation Examination (UTME)'. A message box states: 'For Current Year Admission, Kindly Click on the 'Access My CAPS' button to Accept your Admission on CAPS first'. The main content area features a green button labeled 'Access my CAPS' and a blue button labeled 'Check Admission Status'. The 'Access my CAPS' button is highlighted with a red box and a red arrow pointing to it. The text 'Click on Access my CAPS' is written next to the arrow.

5. On the left panel menu click on **“Transfer Approval”**



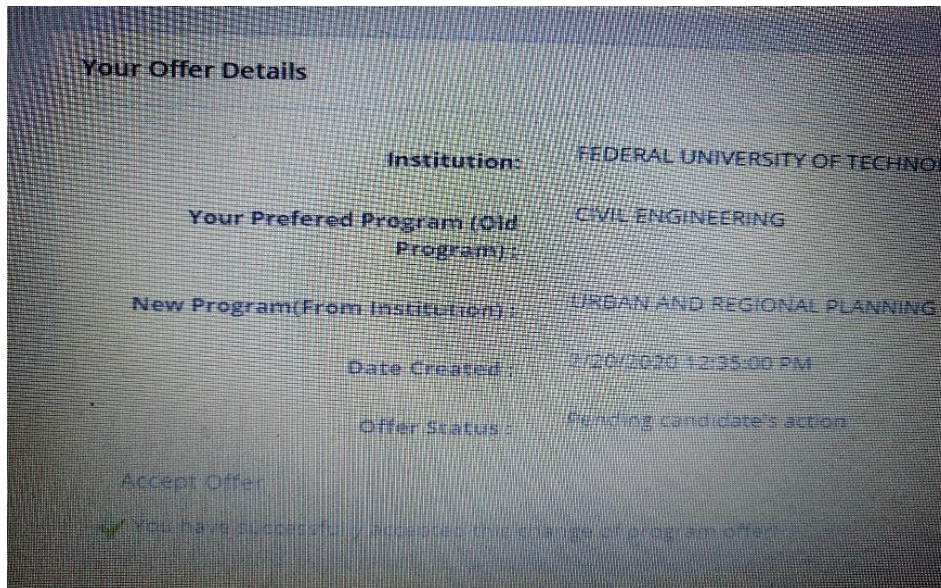
If you **have not been** transferred to another programme, you will see **“No Programme Transfer Consideration”**

If you have been transferred you will see the course and other details.

6. Click on **“Accept” button** for the offer details to appear



7. Finally click on 'Accept Offer' after the Offer Status showing Pending Candidate's Action to ensure that your transfer is successful. **MAKE SURE THAT YOU SEE THIS PAGE SHOWN BELOW.**



You should see "You have successfully accepted this change of programme offer".